



**Bunts Sangha Mumbai**  
**Anna Leela College of Commerce and Economics & Shobha Jayaram Shetty College for BMS**  
Shashi Manmohan Shetty Higher Education Complex,  
Buntara Bhavan marg, Kurla (E), Mumbai 400070



# **POLICY DOCUMENT**

## **FOR INTERNAL**

### **COMPLAINT CELL**



BUNTS SANGHA MUMBAI  
ANNA LEELA COLLEGE OF COMMERCE & ECONOMICS  
AND SHOBHA JAYARAM SHETTY COLLEGE FOR BMS  
(Affiliated to University Of Mumbai)  
College Code : 869

www.bunts.edu.in

Tel. No. Boardline : 24059000-99

## POLICY/PROCEDURE OF INTERNAL COMPLAINT CELL

The College Internal Complaint Committee (ICC ) is constituted as per the UGC Regulations Accordingly The function of the Committee is to deal with any issues of gender based violence as per UGC Norms laid down and Conduct gender based sensitization programmes.

The following is the link of the UGC regulations on ICC

[www.ugc.ac.in/pdfnews/7203627\\_UGC\\_regulations-harassment.pdf](http://www.ugc.ac.in/pdfnews/7203627_UGC_regulations-harassment.pdf)

### **Procedure/Policy adopted by the committee**

There are 2 methods by which an aggrieved person can approach the committee

**Online** : students can fill the form online which is on the college website.

**Offline** : Students can download the form from the college website, alternatively can avail it from the ICC presiding officer , fill it and submit the same to the committee.

The committee will upon receiving a complaint will review it, and recommend appropriate action to be taken. As per the University circular, the committee will complete its procedure within a period of 90 days. The committee follows all the rules and regulations as given by UGC and Mumbai University from time to time

Secretary/Chairman  
(HEI)



Bunts Sangha Mumbai Educational Institutions

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